

Your Ref:

Our Ref: DW

If telephoning please ask for

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To all Councillors

11 July 2007

Dear Councillor,

Re: The New Code of Conduct

The adoption of the new Code of Conduct for Councillors will be considered by Council on Wednesday 18 July. I enclose a further copy of the Code to give you the opportunity to consider it before the meeting. Possible amendments to the Code which the Standards Committee is recommending for inclusion in the Code adopted by the Council are included in the Council agenda papers.

The new Code does make some important changes so I do urge you to ensure that you are familiar with it. Further training on the new Code is being provided on Monday 24 July at 6.00pm and you will already have received training on this.

Once the new Code has been adopted, every member will have to complete a new Register of Interests form. This is different from that which applied under the old Code as it combines both Interests and Gifts and Hospitality and I enclose a copy for you to complete and return to me as soon as possible; you need to do this within 28 days of the Code being adopted. I appreciate that you have only recently completed the old form, but it is a statutory requirement are that you have to complete the new one.

Please let me know if you require any guidance in completing the form.

Yours sincerely,

Claire Felton
Monitoring Officer